## FULLPLAN

This is everything and the kitchen sink! It'll be like planning with your best friend... a professional bf. Since 2012, we have been recognized for our luxurious designs, attention to detail and enhancing your guest's experience. From the moment you contact us until the day of your wedding, you can count on us to be a wise steward of you time and money. With the right mixture of professionalism and fun, planning your wedding should be enjoyable and stress-free.

We can't wait to get started!

## WHAT TO EXPECT

· Endless time via phone, email or in person correspondence

· Design consultation, design board creation, and design implementation brief

· Design walk through of venue(s)

· Establish and manage budget

Manage payment schedule

Communication and coordination with all vendors from beginning to end
 Review vendor contracts and contract negotiations

· Custom planning platform to assist with timelines, checklists and more

· Final walk through with venue(s)

· Menu selection

· Track RSVPs

· Errands week of the wedding (drop off hotel gift bags)

· Rehearsal coordination and run through

• Present with an additional assistant for your wedding day

· Complete setup and tear down

· And so much more listed in your proposal